

# 福來邨錦全幼稚園

## 2024/2025 學年幼兒班(K1)入學申請注意事項

### 索取申請表格方法 (不設申請表限額)：

1. 於本園網頁下載 或
2. 親臨本園索取

### 派發申請表格時段：

1. 日期：2023年8月1日(星期五)開始 【公眾假期除外】
2. 時間：星期一至星期五 (上午9:00至下午5:00) 或  
星期六 (上午 9:00 至下午 1:00)

### 遞交申請表格 (不設限額收取入學申請表)：

1. 日期：2023年8月至2024年6月 【公眾假期除外】
2. 時間：星期一至星期五 (上午9:00至下午5:00) 或  
星期六 (上午 9:00 至下午 1:00)
3. 遞交方法：親臨本幼稚園遞交申請表格【需連同所需文件】
4. 報名費：港幣40元正，無論申請成功與否，報名費恕不退還  
(於遞交申請表格時一併繳交)

### 申請「幼稚園入學註冊證」：

1. 在幼稚園教育計劃(「計劃」)下，每名可在本港接受教育的兒童只會獲發一張註冊文件，而所有參加計劃的幼稚園，只可取錄持有有效註冊文件的兒童。
2. 家長須於2023年9月至11月期間為其子女向教育局申請「幼稚園入學註冊證」(「註冊證」)。「註冊證」會於本年9月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁 ([https://www.edb.gov.hk/k1-admission\\_tc](https://www.edb.gov.hk/k1-admission_tc))上載詳情。

### 收生準則：

1. 面試表現
2. 申請人的兄弟姊妹現正在本幼稚園就讀獲優先考慮
3. 如申請入讀全日班，校方會按有家庭需要優先考慮  
(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

### 面見安排：

1. 本幼稚園會安排面見所有申請者
2. 2023年11月，本園以個別形式進行面見
3. 家長須陪同兒童參與面見
4. 如需要傳譯 / 翻譯服務，請事前致電2490 5871與本幼稚園聯絡。本幼稚園亦接納非華語家長和兒童由懂中文的親友陪同會面，協助溝通。

## 取錄結果公布：

本園將於2023年12月15日前以郵遞方式通知家長取錄結果。

## 註冊安排：

1. 正選生：家長須於2024年1月4至6日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」正本及繳交註冊費。
2. 備取生：如有空缺，本園將以電話形式通知個別家長，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本幼稚園未能為取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. 2024/2025學年的註冊費為港幣800元正。如有關兒童入讀本校，本校會於開學後退回註冊費，但若家長於註冊後為子女轉校，請以書面通知本園。本園會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本幼稚園亦不會再為該兒童保留學位。

## 查詢：

電話：2490 5871

電郵：[info@kamchuenkg.edu.hk](mailto:info@kamchuenkg.edu.hk)

**Fuk Loy Chuen Kam Chuen Kindergarten**  
**Information on Admission to K1 Class in the 2024/2025 School Year**

**Collection of application Forms (No quota):**

1. Download from school website
2. Obtain from school in person

**Distribution Period:**

1. Date: Start from 1<sup>st</sup> August, 2023 【Excluding public holidays】
2. Time: 9:00 a.m. to 5:00 p.m. (Mondays to Fridays) /  
9:00 a.m. to 1:00 p.m. (Saturdays)

**Return of Application Forms (No set quota for the kindergarten):**

1. Return method: Submit the application form in person [together with the documents required]
2. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

**Return Period:**

1. Date: August, 2023 to June, 2024 【Excluding public holidays】
2. Time: 9:00 a.m. to 5:00 p.m. (Mondays to Fridays) /  
9:00 a.m. to 1:00 p.m. (Saturdays)

**Application for the “Registration Certificate for Kindergarten Admission”:**

1. Education Bureau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2017/2018 school year. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the school year.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB **from September to November 2023**. The “RC” will be open for applications in September 2023 and EDB will announce and upload the details of application onto EDB’s website ([www.edb.gov.hk](http://www.edb.gov.hk)) in due course.

**Admission Criteria**

1. Interview performance
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration  
(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)
3. If you want to apply for Whole Day Class, applicants with Family needs are preferred.

## **Interview Arrangements**

1. The kindergarten will arrange interview for all applicants
2. Interviews will be conducted on November, 2023
3. Parents should accompany their child for the interview
4. Please contact us at 2490 5871 if interpretation / translation service if required

## **Announcement of Admission Results**

We will inform parents of the K1 admission results before 15<sup>th</sup> December, 2023 by post.

## **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 4 to 6 January 2023 (“Centralized Registration Dates”) by submitting the original of the “RC” to the kindergarten and paying the registration fee.
2. If there is a place, our school will inform parents by telephone. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2024/2025 K1 place is HK\$800. If the child concerned studies in the kindergarten, the registration fee paid will be refunded. If parents decide to change school after registration, please notify the kindergarten in written. The kindergarten will return the “RC” but the registration fee will not be refunded. Upon obtaining the “RC”, the kindergarten will no longer keep the school place for the child.

## **Enquiry**

Our telephone no.: 2490 5871

Our e-mail address: [info@kamchuenkg.edu.hk](mailto:info@kamchuenkg.edu.hk)